



Catholic Social Services

3710 East 20th Avenue, Anchorage, AK 99508 • (907) 222-7300 • fax (907) 258-1091 • www.cssalaska.org

Intake Packet for Out of State Adoption Agency (child is being placed within Alaska)

Thank you for requesting assistance from Catholic Social Services in facilitating an adoption for adoptive parents residing within the state of Alaska.

Please provide the following information:

Agency: _____ Website: _____

Address: _____ Phone: _____

Contact Person: _____ email: _____

Child is: due on _____ born on _____

Adoptive Parents: _____

Address: _____ Phone: _____

Birth Mother: _____

Address: _____ Phone: _____

Birth Father: _____

Address: _____ Phone: _____

Required Documentation to attach to this application:

- A narrative summary of the situation
- Information about your agency, including any applicable licensing
- Documentation that the birth family received options counseling
 - If no documentation, CSS will provide
- Documentation of trainings that the adoptive parents attended (through your agency or elsewhere)
 - If no documentation, CSS will provide
- Documentation of vision merging between adoptive parents and birth parents
 - If no documentation, CSS will provide



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Which state's relinquishment paperwork will the birth parents be signing? _____

In what state will the adoptive parents be finalizing the adoption? _____

What is required by the birth parents' state to allow the adoptive parents to return to their home with the child? (relinquishment waiting period is over, parental rights are terminated, etc.)

Please mark the services that you are requesting from Catholic Social Services:

Case Management Services (required)

Coordination with out of state adoption agency

Coordination with attorneys (Specify: _____)

Completion of ICPC paperwork

CSS to take birth parent relinquishment

CSS is able to take the relinquishment from the birth parents if the child does not have AK native heritage. If the child does have AK native heritage, the birth parents must relinquish before a judge.

Termination of Parental rights

If child is not AK native, parental rights can only be terminated if the adoptive family is finalizing the adoption in Alaska. The placement would be subject to a six month supervisory period with three post placement visits.

If the child is AK native, parental rights would be terminated by the court 10 days after the birth parents relinquished their rights before a judge.

CSS to take custody of the child

Completion of Home Study

Post Placement Visits. How many? _____

* Travel costs will be incurred for any distance over 50 miles round trip for staff.